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Approved For Release 2001/05/01 : CIA-RDP83-00500R000200130012-6

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Assistant Director for Operations

DATE: 7 February 1955

FROM : Chief, Foreign Documents Division

SUBJECT: FDD Monthly Progress Report - January 1955

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ADMINISTRATION

1. As of 31 January the total personnel on duty was [REDACTED]
2. Two public telephone booths have been installed in a central location on the second floor of [REDACTED] to the end of further reducing use of "Dial 9" on official phones. 25X1A
3. Ten persons assigned as Civil Defense assistants completed the First Aid course arranged by the Medical Office.
4. Deputy Chief, FDD, spoke on FDD operations at the Clandestine Services Review Course No. 2 on 31 January.
5. A survey was completed by the Division to determine space requirements for the FDD operation in the event that a new building is acquired.
- 25X1A 6. [REDACTED] was debriefed by FDD personnel and instructed as to requirements of FDD for foreign-language publications.

OPERATIONS

1. The 40th and 41st meetings of the Subcommittee on Exploitation of Foreign Language Publications were held 14 and 28 January, respectively. The Annual Report to the Advisory Committee was approved. Review of the scientific and technical exploitation program was started and was to continue into the meeting of 11 February 1955.
2. Reference to the CTS Index prevented 43 cases of duplication totaling 1,394 pages.
3. During the month the first of three new FDD Summary series of scheduled reports were issued. One or more of all scheduled reports under the current program have now been issued.

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"Annual Report on USSR Republic Budgets"

25X6 □

"Review of Chinese Communist Scientific and Technical Periodicals" -- Semiannual

4. Department of State has requested that its distribution of scheduled reports on the China area be increased from 7 to 15 and that its distribution of "Selected Briefs From the International Press" be increased from 6 to 15.

Department of the Navy requested that its distribution of Western World reports be increased from 5 to 10.

5. Two groups of CIA Library personnel visited the Division during the month for briefing on the CTS operation and the work of Foreign Documents Division. Agreement was reached with CIA Library through which the CTS unit would cooperate in the library cataloguing of translations by applying the CIA Library catalogue number to all translations processed by the CTS unit.

Personnel of Biographic Register, OCD, visited the Division for briefing on operations and held brief conferences with counterparts in FDD.

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6. [REDACTED] Chief, Reproduction Division, LO, and [REDACTED] visited the Division for a conference concerning preparation and distribution of the Eastern Europe biographic cards and related reproduction matters.

7. Through [REDACTED] FDD is receiving for the first time seven Viet Minh newspapers from Hanoi.

8. Commendations: 25X1A

From Acting Chief, TSS/ID, for [REDACTED] "Rumanian Trade Unions and Trade Union Officials."

9. Liaison activities:

Department of the Army

With G-2 to discuss consumer reaction to the Eastern Europe military report. G-2 agreed to make available to FDD a Hungarian periodical not obtainable through normal procurement channels and to intensify their efforts to obtain [REDACTED] other publications not available on subscription in Hungary. 25X1C

Department of Defense

With G-2 and A-2 representatives to refine Army and Air Force requirements for information on China. A-2 and G-2 commented favorably on the China military, economic, and sociological reports.

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2  
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Department of the Navy

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Department of the Air Force

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10. Special services rendered:

For OSI, checked final draft of NIS 26 (USSR), Chapter VII, Section 76 "Medical Sciences, Research Facilities."

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For ORR, at invitation of Chief, Analysis Division, ORR, furnished comment on [REDACTED] "Trade and Finance."

11. Significant reports:

\*FDD Translation No. 346 -- "Soviet Navy Radar Station 'Neptun', Part I"

FDD Translation No. 338 -- "People's Practical Economic Dictionary: Public Finances in China"

FDD Translation No. 340 -- "People's Practical Economic Dictionary: Banking Currency and Credit"

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J. J. BAGWELL

Enclosures: 2

1. Statistical Report on FDD Operations
2. Details on Personnel Actions

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